

## Clinical Nurse Specialist Liver Cancer Tele-Support Service

### Position Description

<b>Title</b>	Clinical Nurse Specialist Tele-Support Service
<b>Location</b>	Remote (work from home)
<b>Reports to</b>	Nurse Clinical Lead
<b>Supported by</b>	CEO, Clinical and Scientific sub-committee of the Board, External Clinical Supervision
<b>Position Type</b>	0.6FTE, Fixed term contract until June 30 2027 (tied to funding), 6 month probationary period

### Position Purpose

This position has been funded under the Department of Health and Aged Care's Australian Cancer Nursing and Navigation Program. This is a pillar of the Australian Cancer Plan Implementation Plan.

Liver Foundation has been funded to establish Australia's first tele-support service for people with primary liver cancer and others affected (partners, family, friends, regional & remote primary health practitioners).

This role will work with the Nurse Clinical lead and other staff, including nursing and allied health, to respond to enquiries from patients, carers, the general community and other health care professionals regarding information and support on primary liver cancer and liver disease.

This is a unique opportunity to provide evidence-based information and support to a wide range of people from diverse cultures and backgrounds, across Australia, on primary liver cancer, liver diseases and liver health.

A wide range of resources will be available to assist you in answering queries and ensuring you are giving enquirers the best and most up to date information. This will include:

- Web-based and printed information on primary liver cancer and underlying advanced liver disease

People can contact the service via phone and email, as well as a web-based enquiry form. Health professionals can also refer patients to the service through a web-based form available on our website. There will also be access to support groups as the service grows.

## Background

Liver Foundation is the peak body covering all liver and hepato-biliary diseases in Australia. We are a national charity aimed at reducing the impact of liver disease for all people in Australia.

Our primary activities are:

- Patient Support and Information
- Education for patients and clinicians
- Awareness
- Advocacy
- Research and research translation

For more information, please visit [www.liver.org.au](http://www.liver.org.au)

## Key Responsibilities

**Patient Support** – this role will provide tele-support across a range of channels as listed above, to people and their carers who are living with primary liver cancer, advanced liver disease, including those wishing to enquire about preventative measures.

**Health Professional Support** – this role will also receive enquiries from health care professionals – this could include GPs, remote health care workers, nurses, and Aboriginal health liaison workers. With knowledge of the Hepatocellular Carcinoma Optimal Care Pathway and current evidence-based information you will provide support and guidance on referral pathways and other information to such callers.

**Patient Information Resources** – under direction of the Nurse Clinical Lead, you will assist with development and updating of patient information materials, ensuring they are clinically accurate, inclusive and useful for the diversity of patients and carers in the community.

**Reporting, evaluation and quality improvement** – maintain the database to record all activities in accordance with privacy guidelines. All data captured during phone calls or emails will be expected to be logged in the database within a timely manner. You may assist the Nurse Clinical Lead in collating and evaluating data in order to compile reports, identify areas for quality and service improvement, and initiate appropriate quality improvement activities.

**Promotion and Outreach** – promote Liver Foundation and the tele-support service to consumers and health professionals, through (for example) in-service education or conference presentations as well as through the tele-support service. Participate as required in outreach activities to raise awareness of Liver Foundation, Liver cancer and liver disease

**General** – maintain current knowledge of primary liver cancer, its treatments and outcomes, as well as knowledge and understanding of advanced liver disease of any aetiology. Work in collaboration with other staff to promote awareness and understanding of liver cancer and liver disease. Contribute to the culture of patient centred care and decision making. Maintain confidentiality of information in accordance with organisational policies. Any other duties as directed by the Nurse Clinical Lead or CEO.